



Job Title:	Radiology Technologist	Department/Group:	Clinical Staff
Location:	Oxon Hill, MD	Position Type:	Full-Time and Part Time
		Travel Required:	No
UCM Website:	http://www.urgentcarematters.org/		
Applications Accepted By:			
FAX: (240) 493-4582	MAIL:		
EMAIL: careers@urgentcarematters.org	Urgent Care Matters HR		
Subject Line: UCM Employment Application for Rad Tech	5474 St. Barnabas Rd.		
Oxon Hill, MD 20745			
Job Description			
ROLE AND RESPONSIBILITIES			
<p>The radiology technologist performs radiologic exams following established procedures for patient care and safety. He or she performs all the duties related to proper film identification, storage, and reporting functions. When not actively taking x-rays, the ideal candidate may be asked to perform basic clinical, administrative and housekeeping duties.</p>			
PRINCIPAL DUTIES AND RESPONSIBILITIES OF THE RADIOLOGY TECHNICIAN INCLUDES, BUT IS NOT LIMITED TO:			
<ul style="list-style-type: none"> • Prepares patients for radiologic procedures. Takes X-Rays following established procedures for patient care and safety. • Uses a variety of radiation protection and shielding materials. • Ensures equipment is in working order, and reports equipment malfunctions to the Clinical Practice Manager. • Logs radiologic procedures completed. Processes related paperwork using computer equipment as directed. • Maintains examination rooms. Stocks necessary medical and radiologic supplies. • Develop and process radiologic film. • Performs basic nursing duties to ensure good patient flow. • Ensures all radiographs achieve a radiographic interpretation. Clarify discrepancy radiology readings. 			
ADDITIONAL DUTIES AND RESPONSIBILITIES MAY INCLUDE, BUT IS NOT LIMITED TO:			
<ul style="list-style-type: none"> • Take and record a patient's height and weight, vital including blood pressure, pulse rate, respiratory rate, temperature, and oxygen saturation. On-site training provided. • Conduct visual acuity testing, urine dipstick, rapid strep, throat culture and wound culture. On-site training provided. • Perform next day follow up phone calls to patients under the direction of the medical provider. • Assist the front desk staff by answering telephones, greeting patients, scheduling referral appointments, filing paperwork and updating medical records. • Assist in the maintenance of a clean and well stocked center. • Be a supportive team player for all urgent care center co-workers. 			
QUALIFICATIONS AND EDUCATION REQUIREMENTS			
<ul style="list-style-type: none"> • Minimum high school degree or equivalent. • ARRT or equivalent. • Licensed with Maryland Department of Nuclear Safety.. • Current with continuing education requirements for the ARRT & IDNS. • Knowledge of X-Ray procedures and protocols. • Knowledge of anatomy and physiology necessary to perform X-Ray testing including body mechanics and movement. • Knowledge of radiology equipment including safety hazards common to radiology. • Ability to apply written instructions and standardized work practices. 			



- Ability to establish and maintain effective relationships with staff, patients, and families.
- Able to withstand physical & mental demands: standing, walking, stooping, bending. Requires ability to move equipment and transfer patients. Occasional stress in working with tense patients.
- Basic computer knowledge.
- Up-to-date on annual radiation protection in-services and provide documentation
- Ability to identify equipment problems and correcting or notifying team leader.
- Spanish speaking desirable but not required.

PROFESSIONAL RESPONSIBILITY STANDARDS:

- Adhere to professional expectations as outlined in the employee handbook.
- Demonstrate flexibility in relation to work schedule.
- Identify areas where processes can be improved to increase quality, contain costs, and improve services.
- Participate in department and company-sponsored meetings and events.
- Maintenance of certifications and skills/competency.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	